



Updated 5/22/24

## Controlled Substance Policy

Your practitioner may prescribe a controlled substance for your child. Due to the nature of these types of medications, Pediatric Care, Inc. has additional policies in place regarding prescriptions and refills.

- Refills must be requested by the parent/guardian each month. This can be done through the patient portal.
- We require 48 business hours to complete all refill requests.
- The following information must be included in every refill request: patient's name, date of birth, medication name/dose/frequency, the preferred pharmacy name and location, phone number to reach a parent/guardian. If any of this information is missing or the next appointment has not been scheduled, your refill request will be delayed.
- We can only write prescriptions for a one-month supply. Please handle this medication with caution.
- If you feel like the medication is not working for your child, please call the office prior to the next refill. This will allow time to discuss with the practitioner caring for your child and for them to make any necessary changes or adjustments.
- If you are using a mail order pharmacy, please allow up to 4 weeks for the prescription to be received, processed, and shipped by the pharmacy.
- Your child requires a physical examination every 3-6 months to monitor vital signs and potential side effects of the medication. We are only able to process refill requests if the physical is current and the next appointment has been scheduled.
- These medications work best if the treatment is not interrupted. Please make every effort to keep everything current to avoid lapses in treatment.

Name of Patient: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_